

FRIENDSHIP TOWN BOARD ORGANIZATIONAL MEETING MINUTES

JANUARY 3, 2024

7PM

Call to Order by Supervisor Hall.

Pledge of Allegiance.

Roll call: Supervisor Russell Hall-present

Councilperson Carolyn Carney-present

Councilperson Linda Mascho-present

Councilperson-Steve Ritter-absent

.Assemblage: Mark Voorheis, Oakley Sortore, Dell & Michelle Baker, George Ritter.

Supervisor Hall appoints Linda Mascho as Deputy Supervisor.

Supervisor Hall appoints Tiffany Bencoter as Bookkeeper.

Motion appointing Patricia Schurr, Town Clerk as Registrar of Vital Statistics. Fees go to Town Clerk, Payable by voucher, offered by Linda Mascho, seconded by Carolyn Carney. All approve.

Motion Designating the Olean Times Herald as the Official Newspaper, offered by Linda Mascho, seconded by Carolyn Carney. All approve.

Motion designating Community Bank, NA as the Official Depositary, offered by Linda Mascho, seconded by Caroline Carney. All approve.

Motion setting the regular Town Board Meeting for the 3<sup>rd</sup> Wednesday of the month at 7:00pm at the GAR Hall, 29 W. Water St., offered by Carolyn Carney, seconded by Linda Mascho. All approve.

NOTE: The Town Clerk has appointed Tiffany Bencoter as the Deputy Town Clerk/Registrar.

Motion Setting the rate of reimbursement for the use of private vehicles on Town Business at .67 cents per mile, with motion requiring all mileage reimbursement/vouchers to be turned in at the end of each month, offered by Linda Mascho, seconded by Carolyn Carney. All approve.

Motion appointing Patricia Schurr as Records Management Officer (RMO) for the Year 2024, offered by Carolyn Carney, seconded by Linda Mascho. All approve.

Motion Designating David Pullen, as the Town Attorney, payable on a monthly basis, offered by Linda Mascho, seconded by Carolyn Carney.(\$200.00/hr. no change from last yr.) All approve.

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Motion to approve the continuation of the multi-town Assessor Agreement with the Town of Wellsville and the 2024 contract to be paid in the amount of \$ 16,746.40 for 2024, offered by Linda Mascho, seconded by Carolyn Carney. All approve.

Motion to appoint Rich Wenslow as Building Inspector/Code Enforcement Officer appointed for a month till next meeting at \$ 11,330.00 per year payable bi-weekly, offered by Carolyn Carney, seconded by Linda Mascho. All approve.

Motion Appointing Mark Voorheis as Town Historian for 2024 at an annual expense of \$825.00, offered by Linda Mascho seconded by Carolyn Carney. All approve.

Motion to accept the salary at \$14,710.00 per year, payable bi-weekly for David Szucs for Town Justice, offered by Linda Mascho, seconded by Carolyn Carney. All approve.

Motion to appoint\_Kristina Carney as Court Clerk for Justice Szucs for the year 2024, offered by Linda Mascho, seconded by Carolyn Carney. All approve.

\*\*Motion to appoint the position of the fair Housing Officer for 2024 was tabled till next meeting, Jan. 17, 2024.

Motion to grant \$500.00 to the Friendship American Legion for Memorial Services, offered by Carolyn Carney, seconded by Linda Mascho. All approve.

#### RESOLUTION 1-2024

It is hereby Resolved that Russell Hall, Supervisor of the Town of Friendship is hereby designated as having the powers and duties of Administration including transfer of monies within each fund. Transfer of monies between funds will still need to be approve by the Town Board, offered by Linda Mascho, seconded by Carolyn Carney. All approve.

#### RESOLUTION 2-2024

It is hereby resolved that the Board of Police Commissioners is All Town Board Members, offered by Carolyn Carney. All approve.

Motion to appoint Connie Livergood as Dog Control Officer for the year 2024 at an annual salary of \$4,120.00 per year payable bi-weekly with mileage reimbursement paid monthly as well as share of mobile phone payable annually, offered by Linda Mascho, seconded by Carolyn Carney. All approve.

Motion approving the salaries of Elected Officials and other personnel as follows: Motion to approve the above salaries, offered by Linda Mascho, seconded by Carolyn Carney. All approve.

Supervisor	\$5,732/ year payable quarterly
Town Clerk/Tax Collector	20,202/ year payable bi-weekly

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Office Manager	1,730/ year payable bi-weekly
Deputy Town Clerk	20.75/ hr payable bi-weekly(24 hours total)
Councilperson(4)	2,650 ea./year payable quarterly
Court Clerk(max 20hrs wk)	20.00/hr. payable bi-weekly
Officer in Charge	12,000 year/ payable bi-weekly
Part Time Officer on holidays.)	25.00/hr payable bi-weekly(also to be paid time and a half
Officer- Frank Schostick	26.50/hr payable bi-weekly
Bookkeeper(25hrs.wk)	20.75/hr. payable bi-weekly
Part time refuse truck drivers	19.00/hr. payable bi-weekly
Part time refuse workers	17.50/hr. payable bi-weekly

Motion setting the salary of the Highway Superintendent at an annual salary of \$53,560.00 plus \$5,000.00 for County Shared Services to maintain the roads, payable bi-weekly, as well as his \$50.00 reimbursement for town share of mobile phone(monthly), offered by Linda Mascho, seconded by Carolyn Carney. All approve.

The Highway Superintendent appoints Dell Baker as Deputy Hwy Superintendent.

Motion appointing Lisa Szucs, Nathan Frutiger and Karl Kruger to be on the Board of Assessment Review to be paid 100.00/ea offered by Linda Mascho, seconded by Carolyn Carney. All approve.

Authorization for Petty Cash

100.00 to Town Clerk for general purposes

25.00 to Water Clerk for Change Fund

25.00 to Sewer Clerk for Change Fund

50.00 to Justice Department for Petty Cash Fund

Offered by Carolyn Carney, seconded by Linda Mascho. All approve.

Supervisor Russell Hall appointed the following to Designated Committees:

Audit: Full Board

Highway: Full Board

Water/Sewer/Sidewalks/Storm Drains: Russ Hall &

Public safety/Justice Courts/Fire/Ambulance: Russ Hall &

Code Enforcement/Bldg. permits: Carolyn Carney, Steve Ritter

Buildings/Grounds/Parks: Carolyn Carney, Linda Mascho

Personnel Contract Negotiations: Linda Mascho, Carolyn Carney

Refuse: Steve Ritter, Linda Mascho

Water Shut off Review: Full Board

\*NOTED: The Supervisor is a member of all committees. In those cases where more than one person is on a committee, the first name listed shall be the chairman of the committee.

Motion to pay \$50.00/monthly towards cell phone to George Ritter, Oakley Sortore, and Patricia Schurr, offered by Linda Mascho, seconded by Carolyn Carney. All approve.

### **WATER/SEWER**

Motion to approve \$60,106.00 and an additional 3,500 for ACUC, for the annual salary for Oakley Sortore to be paid bi-weekly and split up between departments, Offered by Linda Mascho, seconded by Carolyn Carney. All approve.

#### **RESOLUTION 3-2024**

It is hereby resolved that Russell Hall, Supervisor of the Town of Friendship, is hereby designated as having the powers and duties of administration, including transfers of monies within various water fund accounts. Transfer of monies between account will still need to be approved by the Board, offered by Linda Mascho, seconded by Carolyn Carney. All approved.

**\*\*Motion to appoint \_\_\_\_\_ as Deputy Supervisor of the Water District for 2024.**  
Offered by \_\_\_\_\_, seconded by \_\_\_\_\_. Tabled until next meeting 1/17/23.

Motion that Patricia Schurr be appointed Water District usage Collector at an annual salary of \$ 7,250.00 , payable bi-weekly, offered by Linda Mascho, seconded by Carolyn Carney. All approve.

Motion to set a CDBG Public Hearing for Wednesday, January 17<sup>th</sup> at 6pm at the GAR Hall, 29 West Water St., Friendship, to Review the findings of the study , offered by Linda Mascho, seconded by Carolyn Carney.

Roll call: Russell Hall-aye

Linda Mascho-aye

Carolyn Carney-aye

Steve Ritter- absent

#### **RESOLUTION 4-2024**

It is hereby resolved that Russell Hall, Supervisor of the Town of Friendship is hereby designated as having the powers and duties of administration, including transfer of monies within various Sewer fund accounts. Transfer of monies between accounts will still need to be approved by the Town Board, offered by Linda Mascho, seconded by Carolyn Carney. All approved.

**\*\*Russell Hall appointed \_\_\_\_\_ as Deputy Supervisor of the Sewer Districts for 2024.**

Tabled till 1/17/23 Meeting.

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Motion to approve that Patricia Schurr be appointed Sewer District Collector at an annual salary of \$7,250.00, payable bi-weekly, offered by Linda Mascho, seconded by Carolyn Carney. All approved.

Motion to Advertise for Fuel Bids in the Town's designated newspaper Jan. 2024, bids to opened up On February 21, 2024 at 6:50pm., offered by Linda Mascho, Carolyn Carney.

Motion to appoint Russell Hall as an Association of Towns Delegate, offered by Carolyn Carney, seconded by Linda Mascho.

\*\*Motion to approve the Friendship Town Historian Report for 2024, offered by\_\_\_\_\_, seconded by\_\_\_\_\_.Tabled.

Motion to adjourn offered by Carolyn Carney, seconded by Linda Mascho.

7:50 pm

Respectfully submitted,

Patricia Schurr  
Town Clerk

